

KURUKSHETRA UNIVERSITY, KURUKSHETRA

(Established by the State Legislature Act-XII of 1956)
(A++ Grade, NAAC Accredited)

No.COE/LAB/2026/7765

Dated: 09/04/2026

To

The Principal, ITTR

Subjects:

1. Regarding Online Submission of the Examination Forms and Fees for B.Ed Part-I and II (Reappear) through www.iums.kuk.ac.in and www.examforms.kuk.ac.in, examinations to be held in May-June 2026.
2. The information/schedule regarding online submission of examination forms and fee for B.Ed Additional-I, May-June 2026 shall be provided separately at a later stage.

Sir/Madam

It is submitted that the IUMS portal (www.iums.kuk.ac.in) and old online examinations portal (www.examforms.kuk.ac.in) has been activated for receiving the Examination Forms and Fee for **B.Ed Part-I and II (Reappear), examinations to be held in May-June 2026** as per the schedule mentioned below:

For Full papers/ Reappear	From	To	Fee
For Students for the submission of the examination forms and fee	10/04/2026	20/04/2026	With normal fee
	21/04/2026	30/04/2026	With late fee of Rs. 500
	01/05/2026	11/05/2026	With late fee of Rs. 1000
	12/05/2026	20/05/2026	With late fee of Rs. 5000
	21/05/2026	29/05/2026	With late fee of Rs. 10000

Please Note in respect of the IUMS portal:

- a. The students/colleges registered under the IUMS portal shall submit their examination forms and fee through IUMS portal only.
- b. It is also informed that the facility for the submission of the examination forms and fee under reappear category is available at both the college logins and students' login on the IUMS portal. Therefore, now the examination forms and fee under reappear category shall be filled either by colleges' login or students' login. The colleges can submit the reappear examination forms and fee via **Exam > Reappear Exam Form**.
- c. Further, the students whose results get declared late (due to any discrepancy) and after the beginning of the schedule of submission of examination forms for May 2026 examinations shall be given 15 days (from the date of declaration of the result) with normal fee to submit their reappear examination forms (if any) before the expiry of complete schedule. After 15 days, late fee as applicable as per the schedule (mentioned above) shall be levied on such students.
- d. The examination fee for the students applying under reappear category will be applicable as per the availed no. of chances. The requisite examination fee and will be displayed accordingly in the college and students' login.
- e. Since the above schedule is an extended schedule which will be active beyond the commencement of examinations also, therefore, the student submitting the examination form after the beginning of the examinations as mentioned in the date sheet; will not claim for appearing in those examinations that have already been conducted before the submission of his/her examination form in any case. Such candidate/s will appear only in the remaining examinations of subjects/courses.
- f. Students must check the date sheet from the university website (www.kuk.ac.in).
- g. The admit cards for reappear students shall be obtained through the students' login. In case a student is not able to obtain the admit card from his/her login, then such cases may be reported by the concerned colleges/institutes to the Computer Lab. via email.
- h. In case a college/student submits the examination form after the activation of the admit cards or at 11th hour, then it shall be the responsibility of the colleges/institutes to report such cases to the Computer Lab. via email for the timely issuance of the admit cards.
- i. All the colleges/institutes are also requested not to send their students directly to the university. All the issues may be reported via email.
- j. The Manual/Offline examination forms and fee shall not be accepted in any case.

Please Note in respect of the old online examinations' portal:

- a. All the passed-out students applying under the category of Reappear shall submit their online examination forms and fee through their respective last attended college of the said course through <https://examforms.kuk.ac.in/KukHome/Index.aspx>. It shall be the responsibility of the concerned college to incorporate their all passed out students and submit the examination forms and fee through the Old Online Examination Portal.

- b. All such students shall now apply through the online mode by selecting their last attended college. The concerned colleges will submit the Online Examination Forms with an initial fee as visible on the Examination Portal. After checking the eligibility of the students, the deficit/ balance fee, if any, shall be updated/ raised by the university and shall be displayed in the Students' login as well as in the College Login.
- c. After the generation of the Deficit/Balance fee by the university, it shall be the duty of the concerned College to collect the Deficit/Balance fee from the concerned student and pay the same to the university through the same portal. The Colleges shall be able to pay the Deficit/Balance fee through the link **Exam Fees --> Submit Deficit Fees**.
- d. Please note that the Admit Cards-cum-Roll Numbers of such students will not be issued whose Deficit/Balance fee has been generated by the university and is unpaid by the concerned College.
- e. After realizing the complete Examination Fee by the university, the Admit cards-cum-Roll Numbers shall be made available in the **Generate NOC section** of the College Login. After the issuance of NOC by the College, the Admit Cards-cum-Roll Numbers will be made available in the Students' as well as the College Login.
- f. The university has assigned the below mentioned colleges to incorporate such students whose last attended colleges lying in the districts of Sirsa, Fatehabad, Hisar, Jind, Panipat and other districts have been closed or disaffiliated with KUK. These colleges will submit the examination forms and fee of such students to the university through the Online Portal. Further, they shall also collect the initial examination fee as well as Deficit/Balance fee as generated by the university from the students and submit the same to the university through the portal only.

Students of closed/ disaffiliated colleges of following districts	Name of the College created for the submission of online examination forms and fee. <i><u>NOTE: Before selecting the college for filling the online examination form in a particular course/class, the students must ensure that the said course/class is currently running in that college.</u></i>
SIRSA, HISAR, JIND, FATEHABAD, PANIPAT and other districts	1. Imperial College, Hisar
	2. Sohan Lal DAV College of Education Ambala Cantt.
	3. SD College Ambala Cantt.
	4. Atmanand Jain Institute of Management & Technology, Ambala City
	5. SA Jain College, Ambala City
	6. DAV College, Ambala City
	7. IG Mahila Mahavidyalya, Kaithal
	8. RKSD College, Kaithal
	9. R.K.S.D. College of Education, Kaithal
	10. SD College Panipat
	11. Arya College Panipat
	12. Geeta College of Law, Panipat
	13. Panipat Institute of Engineering & Technology, Pattikalyana
	14. Guru Nanak Khalsa College, Karnal
	15. Dyal Singh College, Karnal
	16. Dr. Ganesh Das DAV College of Education, Karnal
	17. Shri Krishan Institute of Engg. & Tech., Kurukshetra
	18. BPR College, Kurukshetra
	19. B.R. College of Education, Kurukshetra
	20. Guru Nanak Khalsa College Yamunanager
	21. DAV College for Girls, Yamunanagar
	22. RPIIT Kurukshetra
	23. HEC Jagadhri

- g. The system generated reports 176,177 and 178 for the filled online forms shall be submitted by the Colleges at the university enquiry counter immediately after the closing date of the portal.
- h. The Colleges are advised to make the requisite fee payments (initial examination fee as well deficit/balance fee) in small lots at any time (without waiting for the last dates) as and when they receive sufficient number of forms from the students. This early action will avoid unnecessary traffic congestion resulting in the payment failure during the last dates.
- i. All the Colleges may ensure that the online examination application forms are being filled up in their respective Computer Lab.(s) to avoid any type of discrepancy while filling the forms. The Colleges must also ensure that no eligible student be deprived of from filling the online examination form.
- j. Colleges are free to change the wrongly opted subjects of the students at their own end through the link **STUDENT --> Student Exam Subject Updation**.

- k. The Colleges/Institutes have been facilitated with a provision for resetting the passwords of the students by using **Students --> Reset All Profile Password** tab.
- l. If a student wishes to change his/her mobile number, then it can be changed by the College using **Update Students Profile link**.
- m. All the pre-examinations activities in terms of Admit Cards, Signature Charts, Confidential pastings shall be undertaken by the Colleges themselves.
- n. The Colleges shall also be able to submit the examination forms and fee through '**Promote Student**' link as shown below:

- Go to '**Students**' tab and click on '**Promote Student**'.
- Enter the input details and click on '**Find**' button. A list of eligible students whose previous examination forms already exists in the online system will be displayed.

(**Note:** In case, the form of any student does not exist in the Online System; then, such students may be asked to register themselves and fill their online examination forms through student panel for the current semester)

Exam System	SEMESTER	Class Name	B.A. (Mass Communicati	Semester/Part	SEMESTER-1	Clear				
Exam Type	FULL PAPERS	Exam Session	Nov-Dec 2018	Entry Date	Select..	Select..	Find			

SN#	Student Name	Father Name	Email Id	Mobile No	DOB	Entry Date	State	City	Promote
1	HIMENDER	HARI PARKASH	yadavhimender@gmail.com	8168009537	25-06-1998	29-08-2018	Haryana	PANIPAT	
2	NEELESH MISHRA	BIDYA BHUSHAN MISHRA	neeshmishra417@gmail.com	9729783408	10-05-1998	29-08-2018	Haryana	PANIPAT	
3	NEERAJ GIRI	ANIL GIRI	neerajgiri20000@gmail.com	9812823829	22-07-2000	29-08-2018	Haryana	SAMALKHA	

- Click on Promote link and enter Semester/Year, Examination Type, Subjects and details about last qualifying examination and save.
- Go to the Application Status to Preview and Submit.
- Submit fee.

General Instructions for the Students for filling the Online Examination Form

- A. Those students who are applying for the online examination forms for the very first time must have an e-mail ID and a mobile number for registration. Such students shall have to register and fill their forms online and also upload the photographs, signature and thumb impression on the portal.
- B. Before filling the form, please read carefully about eligibility criteria, examinations schedule and fee details available on the University Website (<http://www.kuk.ac.in>).
- C. Steps for registration and filling of the examination form.
 - Click on www.kuk.ac.in> Examination>Online Exam /Re-evaluation > Online Examination Form-Regular Students > Regular Student New Registration OR Visit www.examforms.kuk.ac.in > Regular Students > Regular Student New Registration. Register using email id and mobile number.
 - After having a successful registration, go to Student Login by using the user id (which is your email id) and password that has been sent to your mobile number.
 - Fill Personal Details and Save.
 - Fill Examination Details and Save.
 - Go to Application Status, Preview the form and Submit. The form will get finally submitted.
 - Take printout by clicking on Preview/ Download PDF button at top right corner.
 - Submit the hard copy of the filled online form (.pdf) in the concerned College.
- D. The students are advised to fill their online examination forms using the **same login ID/email id** as used in pervious semester/year in a same class and college.

Please note that change of email id in the same class and college may lead to the issuance of different Roll Numbers.
- E. The students shall carefully select the college/class/examination type while filling the Online Examination Form. The form submitted in wrong college/class/ examination type may lead to non-payment of the examination fee by the said (wrong) college; thereby leading to the non-issuance of the Admit Cards-cum-Roll Numbers.
- F. After the submission of one examination form in a particular class and college, if the student wishes to fill more the one examination form in Improvement/Additional categories (if applicable and configured), then by clicking on **Exam Form +/ Click for More Examination Form**, the student shall be able to successfully submit his more than examination form in various categories through same email id and in the same class and college.
- G. The students will fill **his/her mobile number and email id only** (and not someone else's) while doing the registration and filling the online examination form as all important correspondence/messages shall be sent on the registered email id and mobile number.
- H. If a student forgets his/her email ID and password; then follow these steps to recover the same: **Go to Student Login --> Click on Forgot UserID / Password**. The email Id and password will be sent to his/her registered mobile number.

Forget Password
*All fields are mandatory

Date Of Birth

Mobile Number

Sr. No.	Student's ID	Student's Name	Father's Name	Email Id	Class Name	Semester/Year	College Name	Reset Password
1	514219	KYSA	KKK	kyra@gmail.com				<input type="button" value="Change Password"/>
2	514221	KYSA	KKK	skkk@gmail.com	B.A. (Mass Communication)	SEMESTER-1	Test college	<input type="button" value="Change Password"/>
3	514221	KYSA	KKK	skkk@gmail.com	B.A. (Mass Communication)	SEMESTER-3	Test college	<input type="button" value="Change Password"/>
4	514221	KYSA	KKK	skkk@gmail.com	B.A. (Mass Communication)	SEMESTER-1	Test college	<input type="button" value="Change Password"/>

Even Colleges can also provide the user id/mobile number to their students by visiting the **Dashboard** on their panel.

- I. Details of examination fees for all the courses are available at university's website (www.kuk.ac.in)
- J. The examination fees and Deficit/Balance Fee (if any) for all the students who have filled their online examination forms shall be paid through their concerned College/Institute through the online examination portal and not through any other mode.
- K. The students shall receive the message on their registered mobile numbers immediately after the generation of the Balance/Deficit Fee by the university. The updated Deficit/Balance Fee shall also be reflected in the Application Status in the students' login. Upon the updation of the Deficit/Balance Fee, the concerned students shall deposit his/her Deficit/Balance fee to the concerned College. This Deficit/Balance fee as received by the College; then shall be paid to the university through the Online Examination Portal.
- L. **The students who have applied their online examination forms shall regularly check the Application Status through their logins for the status of the Eligibility Deficit/Balance fee (if any) as raised by the university.**
- M. After final submission of the Examination Form, the Students shall take the print out of the form and submit the same to the concerned College.
- N. For any changes/ambiguities after final submission of examination form, all the students will contact their concerned College who will resolve themselves or get them resolved by the university.
- O. The students shall carefully select the subjects while filling the examination subject details in the online examination form. After final submission of the forms and fee by Colleges, the wrong subject can be changed to the correct subject by paying the subject change fee.



**System Analyst/ Programmer
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